
With recognition and thanks to the KZN Scout Region's Highway District for sharing this best practice. It has been slightly adapted for this initiative.

PROCEDURE FOR COLLECTION OF JAR OF HOPE DONATIONS

This is a guideline to be adhered to when collecting contributions and donations of Jars of Hope as part of the SSA Mandela Day 2020 initiative.

1. Determine a drop off point for collection of goods. (Perhaps a Scout Hall)
2. Place a cardboard box or suitable wooden crate at the gate or inside of the grounds near the gate.
3. Have a responsible person or Scouter manning the collection point from a safe distance. (Perhaps from the inside the building.)
4. Create a WhatsApp group to coordinate drop off times for parents/Scouts.
5. Have parents/Scouts book a time slot to drop of their goods in the collection box. The time slots should be in 15-minute intervals. This should ensure that no two "drop offs" coincide with each other. Please ensure an "Arrive, Drop & Go" policy is adopted.
6. Parents/Scouts should ensure goods are sanitized prior to being dropped off.
7. Once all of the goods are dropped off, the responsible person/Scouter can collect the goods, sanitize them again and arrange for distribution through the correct channels.
8. A picture of the goods collected with a list of contributors can then be distributed over social media platforms.

Thank you for your cooperation and please stay safe.